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10 May 1968

MEMORANDUM FOR: Chief, General Printing Plant, PSD/OL
 Chief, Special Printing Plant, PSD/OL
 Chief, Graphics & Visual Aids Staff, PSD/OL
 Chief, Systems Staff, PSD/OL
 Chief, Supply & Services Staff, PSD/OL
 Production Manager, PSD/OL
 Foreman, Composing Branch, PSD/OL
 Foreman, Offset Photography Branch, PSD/OL
 Foreman, Press Branch, PSD/OL
 Foreman, Bindery Branch, PSD/OL
 Chief, Photography Branch, PSD/OL

SUBJECT : Visit of [REDACTED]

1. [REDACTED] a nationally recognized leader in the field of graphic arts, has been invited by the Director of Logistics to conduct an informal survey of our printing facilities. Mr. [REDACTED] will be in Washington to meet with the Chief, Printing Services Division, the Director of Logistics, and the Deputy Director for Support on 10 May 1968 in order to discuss the survey and to meet some of the people in the Agency and in PSD. He has agreed to devote a period not in excess of five days in accomplishing this survey and will be making a complete tour of our PSD facilities. I am sure that he also will want to talk with a number of people in the Division in order to understand our work and the manner in which it is accomplished. While he is here on 10 May, a time will be agreed upon for the survey--probably between 20 May and 15 June 1968.

2. I want to emphasize that [REDACTED] survey is not an inspection of PSD. We are hoping to obtain the benefit of his years of experience in the commercial printing business. Whatever suggestions he may offer certainly will be intended to be helpful and constructive. All personnel are encouraged to be as helpful as possible in the event you are asked for assistance.

3. Attached is a copy of an extract from "Who's Who in America" 1966-1967, which indicates some of the more significant accomplishments in his career.

[REDACTED]

Chief
 Printing Services Division

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SUBJECT: Visit of

Distribution:

- 1 - Es. Addressee
- 1 - OL/PSD (Official)

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OL/PSD: (10 May 68)

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